President's Report to the Board of Trustees September 1, 2024

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- September 21 Hunter Education Class Arkansas Game & Fish
- September 24 Scholarship Reception
- September 26 Board of Trustees Regular Meeting
- September 28 Mountain View Fall Concert

Previous Events of Interest

- August 5 Aviation Orientation
- August 5 Surgical Technology Pinning
- August 6, 23 NACE Test
- August 9 Board of Trustees Special Meeting
- August 12 Community Narcan Training Ash Flat
- August 13-15 FBI Crime Scene Training Ash Flat
- August 14 New Student Orientation Ash Flat
- August 15 New Student Orientation Mountain View, Melbourne
- August 19 Fall Semester Begins
- August 24 The Jerry Hopper Homecoming Show
- August 28 AR Commissioner of State Lands Sharp County Tax Delinquent Land Auction
- August 29
 AR Commissioner of State Lands Izard and Fulton County Tax
 Delinquent Land Auction

College Governance

- MV Tech Center is up and operating well.
- Fall enrollment is up.

Academics

Chris Lorch, Provost:

- Presented at Arkansas Economic Development and Chamber Executives Conference with ADHE Commissioner
- Hosted tour of MVTC with representatives from Excel Boats

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Reviewed concurrent payment methods in counselor portal and contacted counselors
- Training new Registrar, Tiffney Miller
- Completed and submitted TRIO 24-25 budget and it was approved

- Submitted Skilled Trades Program to VA for approval
- Worked with new Career Coach, Dawsyn Cole, on some training and took her to MVHS
- Participated in Career Coach Zoom meeting August 8
- Participated in Tutor Lingo webinar August 21

Tiffney Miller, Registrar:

- Evaluated Summer II transcripts
- Completed New VA Certifying Official online training
- Training on marking graduates and other Registrar processes
- Participated in Career Coach Grant monthly Zoom meeting
- Welcomed our new Career Coach at Mountain View School District, Dawsyn Cole
- ICC Career Coach, Christine Owens, assisted with Be Pro Be Proud truck

Chris Mosley, Director of Admissions:

- The Admissions office has been actively assisting last-minute applicants and students, providing comprehensive guidance through the admissions process and helping them with course registration
- Conducted a series of marketing meetings to strategize and prepare for the upcoming recruitment season
- Successfully facilitated the move-in process for the remaining housing students and conducted the New Student Housing Orientation
- The Admissions team organized and managed New Student Orientation sessions across our Melbourne, Mountain View, and Ash Flat campuses
- Attended Mountain View, ICC, and Calico Rock high schools to Accuplacer test and register remaining fall concurrent students
- Participated in the Izard County Fair representing the college and engaging with the local community

Tania Wallace, Director of Financial Aid:

- The Department of Education failed to process Pell batches from August 18, 2024-August 28, 2024. They still have not corrected the processing issues. Currently these students have no financial aid awards on their accounts, therefore they are not able to place online orders for books and their accounts are being placed on hold. This is causing chaos in the financial aid office.
- Pam and Tania participated in the four FSA Federal Update and NASFAA webinars during the month of August
- Pam and Tania participated in the ADHE Financial Aid Roundtable webinar

Amanda Engelhardt, Director of Career Pathways:

- CPI staff participated in New Student Orientation at all three campuses
- Received several applications and currently have 101 students
- Began skills assessments with individual career plans with students.
- Annual objectives submitted and approved for OZC CPI:

- Case Management: 80% of students will participate in a skills assessment and have an individual Career Plan with measurable objectives
- Credential Attainments: 40% of equivalence of students served (based on duplicated count) will receive a credential
- Job Placement/Retention/Employer Engagement: 80% of Completers will be employed upon withdrawal, within 3 to 6 months, and have realized a wage increase

Kendra Smith, Perkins Program Director:

- Provided Go2Knowledge and Student Lingo access information to all CTE faculty and students, as well as information about the Student Success blog and CareerLink
- Presented information about Career Services at all three New Student Orientations; follow-up meetings with students requesting contact
- Emailed Career Needs Assessment and Non-Traditional Student Survey and responded to students with questions or requesting contact
- Presented to LPN Orientation in Melbourne about Career Services
- Tiffney Miller vacated Career Advisor position on August 15

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

• No report

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- Tri-County Board of Realtors Meeting August 8-9
- Community NARCAN Training August 12
- FBI Crime Scene Investigation Training August 13-15
- New Student Orientation August 14
- Arkansas Rehab Services August 20
- WIOA Representative on Campus August 27
- Arkansas State Tax Delinquent Land Sale August 28

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Surgical Technology Capping and Pinning ceremony August 5
- Attended opening session of Mountain View School District inservice with C Lorch and M Orf August 6
- Attended Ozarka Fall Inservice Melbourne August 13
- New Student Orientation Mountain View August 15
- Met with Ms. Long, MVHS, to complete concurrent registration August 15
- TRIO Director interviews Melbourne August 20
- Kendra Smith, Student Success, on campus August 21, 28
- Strategic Planning meeting Melbourne August 23
- Tamra Bevill, SNAP E&T coordinator, on campus August 26

- GED testing August 26
- Aimee Cossey, WIOA representative, on campus August 27

Advancement, Marketing, & Legislative Affairs

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Legislative Affairs Activities

- Met with Travis Lawrence at Golf Course to discuss details of upcoming golf tournament - August 7
- Met with Events Committee to discuss dates and details of all upcoming fall events August 9
- Foundation Board meeting August 9, consisted of updates on fall events, adoption of Conflict of Interest board policy, membership committee assignments
- Zoom Meeting with Jonathan Rhodes & Rachel Jones discussing details of upcoming Casino Night August 10
- Helped coordinate Ozarka's kickoff of the 50-year celebration during in-service August 13
- Met with Golf Committee on Melbourne campus to discuss details of upcoming Golf Tournament – August 14
- Met with Casino Night Committee at Cooper's Pointe in Cherokee Village to discuss details of upcoming Casino Night August 20
- Traveled to Mtn View to take photo of Fume Collector donated by Emerson for welding department August 21
- Distributed posters and marketing materials to local businesses in Mountain View for upcoming Fall Concert August 23
- Met with search committee members for the Career Advisor position August 29
- Attended Community Advisory Council Meeting in Melbourne for Cadence Bank August 29
- Met with Entergy officials to reschedule open house for MV Tech Center
- Opened two new Endowment funds: "Bucksey" Dale Harmon Memorial and Eric Bray Memorial, established by Mike Watson and Kohl Caraway and Izard County Abstract, respectively

Public Relations & Marketing Activities

- Coordinated timely announcements and all media for registration, career opportunities, RN deadline, Fall Concert, Labor Day closure, fume collector, Welcome Back, 50th celebration, program specific ads, Surgical Technology pinning, library closures, Welcome back Students, GED offerings, Student Spotlight
- Completed multimedia for college design projects including Fall Concert media kit, Foundation golf materials, interior naming signage for MV Tech Center, Viewbook, BOT 50th polos, 50-year logo for signatures, Scholarship Reception template, Aviation trifold brochures, Fall edition newsletter template, Casino Night tickets, updated brochure templates for all programs, media kit ACC's smart campaign, coordinated radio opportunity for Fall Concert, and College Week with KATV in Little Rock
- Coordinated promotional items for Admissions, Aviation department, purchased sponsorship for SRACC banquet, MV Tech Center, purchased athletic sponsorship with

Highland, coordinated donation for Stone County Health Coalition and Stone County Counselor

• Produced ad specials for multiple programs, including Child Development, Teacher Education, Culinary, Automotive & Diesel, Surgical Technology, Welding; 50th kickoff celebration, Staff of the Year, Leadership Arkansas, and new industry donations

Information Systems and Institutional Research

Scott Pinkston, VP and Chief Information Officer:

• No report

Staff Council

Valerie Long, Staff Council Secretary:

• No report

Travel/College Representation

Dr. Richard Dawe, President:

- Foundation Board Meeting Melbourne, AR August 8
- Special Board Meeting Melbourne, AR August 9
- Mountain View Tech Center Meeting Mountain View, AR August 12

Chris Lorch, Provost:

• AEDCE Conference – Hot Springs, AR – August 26

Zeda Wilkerson, Vice President of Student Services

• No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

• No travel

Dr. Josh Wilson, Vice President of Advancement:

- New Student Orientation (K. Norris) Ash Flat campus August 14
- New Student Orientation (K. Norris) Mountain View campus August 15
- Casino Night Committee Meeting (A. Killian, J. Wilson) Cherokee Village, AR August 20
- Mountain View Tech Center (A. Killian) Mountain View, AR August 21
- Promotion of Fall Concert (Killian) Mountain View, AR August 23

James Spurlock, Assistant Vice President of Campus Operations:

- Registrar Interviews Melbourne, AR August 5
- 50th Anniversary Committee Meeting Melbourne, AR August 6
- SRACC Board Meeting Hardy, AR August 13
- KHS Textbook Delivery Mammoth Spring, AR August 21

Kudos:

- Larry, Rondal, & Dan did a fantastic job jumping in to help set up the Student Services Center for the lunch provided by FNBC for in-service
- Jamie has been outstanding working in the JEM building! She always has a smile and is always willing to help with anything
- Shout out to April and Katie for their significant efforts to kickoff the 50th anniversary celebration, great work and more things to come

Tentative Discussion Items for Next Board of Trustees Meeting:

• President search timeline

Tentative Action Items for Next Board of Trustees Meeting:

- Select Interim president; if needed
- End-of-Month and Year-to-Date Financial Reports
- FY 2024 End-of-Year Financial Report
- 2023 Annual Audit Report

Dr. Dawe's Comments:

• Semester is going well at Ozarka. We are fortunate to have John Catlett back as our full time Director of Aviation!

Monthly Financial Reports:

Ozarka College						
Unrestricted Current Funds						
July 1, 2024 through August 31, 2025						
			Actual	Actual	Budgeted	Percentage
	Approved	Revised	Month to Date	Year to Date	Balance to Collect or	Realized
	2024 - 2025 Budget	2024 - 2025 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense	To Date
Revenues:						
Tuition & Related Fees	2,291,900	2,291,900	76,049	153,586	2,138,314	6.70%
Program & Course Related Fees	1,679,980	1,679,980	23,116	34,751	1,645,229	2.07%
Testing Services	261,290	261,290	3,272	3,705	257,585	1.42%
Sales Tax Proceeds	679,380	679,380	57,186	57,186	622,194	8.42%
Interest Income	45,500	45,500	2,752	9,704	35,796	21.33%
Other Income	104,520	104,520	20,920	21,633	82,887	20.70%
General Revenue	3,248,285	3,248,285	265,590	537,174	2,711,111	16.54%
Workforce 2000 Funding	1,271,840	1,271,840	105,987	211,973	1,059,867	16.67%
Tech Center Revenue	252,165	252,165			252,165	0.00%
Auxiliary Income - Culinary Café	6,500	6,500			6,500	0.00%
Auxiliary Income - Student Housing	96,000	96,000	21,500	24,500	71,500	0
Total Unrestricted Revenues	9,937,360	9,937,360	576,373	1,054,213	8,883,147	10.61%
Expenses:						
Regular Salaries	5,078,040	5,078,040	420,262	694,206	4,383,834	13.67%
Extra Help Salaries	78,800	78,800	1,936	4,133	74,667	5.25%
Fringe Benefits	1,699,830	1,699,830	128,156	214,836	1,484,994	12.64%
Supplies & Services	2,036,665	2,036,665	70,723	370,311	1,666,354	18.18%
Travel	88,275	88,275	6,774	7,057	81,218	7.99%
Utilities	519,450	519,450	31,746	134,523	384,927	25.90%
Capital Outlay	51,000	51,000			51,000	0.00%
Bond Payments	354,400	354,400			354,400	0.00%
Loan Payments	30,900	30,900	2,572	5,145	25,755	0
Total Unrestricted Expenditures	9,937,360	9,937,360	662,170	1,430,211	8,507,149	14.39%
			Net Income or (Loss)	(375.998)		
			/ /			

Ozarka College						
Restricted Funds						
July 1, 2024 through August 31, 2025						
				Actual	Actual	Budgeted
	Approved	Adjustments to	Revised	Month to Date	Year to Date	Balance to Collect or
	2024 - 2025 Budget	2024 - 2025 Budget	2024 - 2025 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense
Student Aid Revenues						
AR Challenge Awards	85,000		85,000			85,000
AR Concurrent Challenge	85,000		85,000			85,000
AR Workforce Challenge	10,000		10,000			10,000
AR Future Grant	1,200,000		1,200,000		237	1,199,763
Federal Work Study	48,635		48,635			48,635
PELL Grant	2,450,000		2,450,000	891	86,859	2,363,141
FSEOG Awards	40,000		40,000			40,000
Student Loans - Federal	810,000		810,000		19,151	790,849
Student Loans - Private	9,385		9,385			9,385
Miscellaneous Scholarships		A 50,000	50,000		500	49,500
Student Aid Revenues	4,738,020	50,000	4,788,020	891	106,747	4,681,273
rederal Grant Kevenues						
Career Pathways Initiative	437,850		437,850			437,850
Carl Perkins	110,875		110,875			110,875
Direct & Equitable Grant	51,205		51,205			51,205
Detta Workforce	437,130		437,130			437,130
TRIO Grant	331,435		331,435	23,915	23,915	307,520
Federal Grant Revenues	1,368,495	•	1,368,495	23,915	23,915	1,344,580
State Grant Revenues						
Adult Basic Education Grant	173,460		173,460			173,460
Career Coach	89,470		89,470	1,885	1,885	87,585
Education & Training Grant	22,975		22,975			22,975
Future Fit Grant	66,000		66,000			66,000
General Adult Education Grant	74,080		74,080			74,080
Special Projects Grant		A 91,640	91,640			91,640
Career Tech Grant	252,160		252,160			252,160
State Grant Expenditures	678,145	91,640	769,785	1,885	1,885	767,900
Total Restricted Revenues	6.784,660	141,640	6,926,300	26,691	132,547	6.793.753

Ozarka College						
Restricted Funds						
July 1, 2024 through August 31, 2025				Actual	Actual	Budaeted
	Approved	Adjustments to	Revised	Month to Date	Year to Date	Balance to Collect or
	2024 - 2025 Budget	2024 - 2025 Budget	2024 - 2025 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense
Student Aid Expenditures						
AR Challenge Awards	85,000		85,000			85,000
Arkansas Concurrent Challenge	85,000		85,000			85,000
AR Workforce Challenge	10,000		10,000		3,200	6,800
AR Future Grant	1,200,000		1,200,000		237	1,199,763
Federal Work Study	48,635		48,635			48,635
PELL Grant	2,450,000		2,450,000	891	86,859	2,363,141
FSEOG Awards	40,000		40,000			40,000
Student Loans - Federal	810,000		810,000		19,151	790,849
Student Loans - Private	9,385		9,385			9,385
Miscellaneous Scholarships		A 50,000	50,000		500	49,500
Student Aid Expenditures	4,738,020	50,000	4,788,020	891	109,947	4,678,073
Federal Grant Expenditures						
Career Pathways Initiative	437,850		437,850	18,534	37,141	400,709
Carl Perkins	110,875		110,875	6,588	13,923	96,952
Direct & Equitable Grant	51,205		51,205	4,323	4,330	46,875
Delta Workforce	437,130		437,130	65,687	116,211	320,919
TRIO Grant	331,435		331,435	31,841	55,756	275,679
Federal Grant Expenditures	1,368,495	•	1,368,495	126,972	227,360	1,141,135
State Grant Expenditures						
Adult Basic Education Grant	173,460		173,460	12,748	22,880	150,580
Career Coach	89,470		89,470	11,566	20,949	68,521
Education & Training Grant	22,975		22,975	1,163	2,713	20,262
Future Fit Grant	66,000		66,000	4,632	11,708	54,292
General Adult Education Grant	74,080		74,080	5,994	10,967	63,113
Special Projects	-	A 91,640	91,640	5,847	5,857	85,783
Career Tech Grant	252,160		252,160	11,691	12,290	239,870
State Grant Expenditures	678,145	91,640	769,785	53,641	87,363	682,422
Total Restricted Expenditures	6,784,660	141,640	6,926,300	181,504	424,671	6,501,629
A – Grant Awardad aftar hudnat was nranarad						
A - Claint Awarded after budget was prepared b - Croot Autoridad after stort of facol upor						
b = Grant Awarded after start of fiscal year						
C= Grant Award adjusted after budget was prepared						

Ozarka College						
Unrestricted Current Funds - Fiscal Comparison	irison					
July 1, 2024 through August 31, 2025	20	2024 - 2025 Fiscal Year		20	2023 - 2024 Fiscal Year	
			Percentage of			Percentage of
		Year to Date	Budget Realized		Year to Date	Budget Realized
	2024 - 2025 Budget	Revenue/Expense	as of 07/31/23	2023 - 2024 Budget	Revenue/Expense	as of 07/31/22
Revenues:						
Tuition & Related Fees	2,291,900	153,586	6.70%	2,298,695	165,645	7.21%
Program & Course Related Fees	1,679,980	34,751	2.07%	939,220	29,956	3.19%
Testing Services	261,290	3,705	1.42%	192,605	1,694	0.88%
Sales Tax Proceeds	679,380	57,186	8.42%	655,800		0.00%
Interest Income	45,500	9,704	21.33%	11,170	9,622	86.14%
Other Income	104,520	21,633	20.70%	81,650	38,618	47.30%
General Revenue	3,248,285	537,174	16.54%	3,411,990	558,134	16.36%
Workforce 2000 Funding	1,271,840	211,973	16.67%	1,271,840	211,974	16.67%
Tech Center Revenue	252,165	0	0.00%	210,130		0.00%
Auxiliary Income - Culinary Café	6,500	0	0.00%	5,000	565	11.30%
Auxiliary Income - Student Housing	96,000	24,500	25.52%	60,000	4,165	6.94%
OCF Gift for Ash Flat Tech Center	0	0	0.00%	10,000		0.00%
OCF Gift for Mth View Tech Center	0	0	0.00%	20,000		0.00%
Total Unrestricted Revenues	9,937,360	1,054,213	10.61%	9,168,100	1,020,373	11.13%
Expenses:						
Regular Salaries	5,078,040	694,206	13.67%	4,827,590	627,673	13.00%
Extra Help Salaries	78,800	4,133	5.25%	78,800	8,573	10.88%
Fringe Benefits	1,699,830	214,836	12.64%	1,645,340	216,908	13.18%
Supplies & Services	2,036,665	370,311	18.18%	1,635,140	343,099	20.98%
Travel	88,275	7,057	7.99%	77,390	10,111	13.06%
Utilities	519,450	134,523	25.90%	493,140	130,568	26.48%
Capital Outlay	51,000	0	0.00%	27,000	17,867	66.17%
Bond Payments	354,400	0	0.00%	352,800		0.00%
Loan Payments	30,900	5,145	0.00%	30,900	5,145	0.00%
Total Unrestricted Expenditures	9,937,360	1,430,211	14.39%	9,168,100	1,359,944	14.83%
		1021 0001			121	
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	Mandau	Tuesdau	September 2024 Wadnesday	Thursday	Fridau	Vext Month)
abor Da	Monday Z Labor Day (Offices Closed)	3 Census Day	Wednesday 4 (h) 2:45 PM Career Advisor Interviews act Davin Andit a Clase	19 Investory	LFFIGAY	Aepamaes
9 (h) 12:45 P Interviews	g (h) 12:45 PM Practical Nursing Interviews	10 (m) 5:30 PM Grazing Meeting (m) 5:30 PM Grazing Meeting	ent Meeting	<u></u>	13 (m) 1:00 PM WRAAA In- Service (m) 1:00 PM WRAAA In- Service	lly Calendar:
<u>9</u>		T I	81	61	50	21 (p) 8:00 AM Hunter Education Class
2		24 (p) 6:00 PM Scholarship Reception (p) 6:00 PM Scholarship Reception (p) 6:00 PM Scholarship Reception (p) 6:00 PM Scholarship Reception Reception	25 (m) 11:00 AM Vital Farms Regional Farmer Meeting Regional Farmer Meeting	26 (p) 4:30 PM Board of Trustees Regular Meeting	ाद्य	28 (f) 5:30 PM Mtn View Fall Concert
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College Monthly Calendar: