

**President's Report
to the Board of Trustees
October 1, 2024**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- October 3 Foundation Golf Tournament
- October 5 Friends of the Paul Weaver Library Book Sale
- October 12 Casino Night
- October 22 Sharp County Job Fair
- October 22 College Planning Day
- October 30 American Red Cross Blood Drive

Previous Events of Interest

- September 21 Hunter Education Class – Arkansas Game & Fish
- September 24 Scholarship Reception
- September 26 Board of Trustees Regular Meeting
- September 28 Mountain View Fall Concert

College Governance

- The Board conducted a special Board meeting to approve the payoff of a loan on the Carpenter Technical Center building.

Academics

Chris Lorch, Provost:

- Met with leadership group at Highland High School
- Met with construction industry partners in Mountain View
- Visited technical center at ASU Mountain Home
- Coordinated HS counselor meeting at North Central Co-Op
- Attended Arkansas Health Care Association Board meeting
- Met with plant manager at Emerson
- Met with potential industry partners for construction trades in Melbourne

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Coordinated Welcome Back Event
- Completed concurrent high school student billing
- Prepared and sent out the Campus Security and Fire Safety Report
- Completed and submitted the Campus Security Survey due October 16
- Assisted with the Scholarship Reception
- Participated in a call with Timely Care to learn more about their health and mental health services

- Participated in the State VA SCO training – September 5-6
- Completed 2nd round of VA certifications
- Continuing to train Tiffney on Registrar office duties and working to get her certified for all test proctoring

Tiffney Miller, Registrar:

- Kelly began distributing Summer II diplomas to graduates
- Evaluated recently received Fall transcripts
- Completed drops for non-attendance following census day
- Sent yearly FERPA email to students, faculty and staff
- Participated in Welcome Back event on the Melbourne campus (Kelly and Tiffney) – September 10
- Career coaches attended ARKACRAO Articulation Workshop on September 3
- Career coaches attended Success Pathways Training at Ozarka College on September 23

Chris Mosley, Director of Admissions:

- Attended Articulation Workshops at Williams Baptist University, Southern Arkansas University, University of Arkansas Fort Smith, and Pulaski Tech, connecting with over 300 high school counselors and career coaches present
- Participated in several high school and college fairs as part of the fall recruitment season
- The Admissions office assisted with the Welcome Back event and the Scholarship Reception
- Volunteered with the Melbourne Booster Club, running concessions at Melbourne's first home football game
- Attended the ICC Schools STEM program event and conducted several high school visits to engage with prospective students

Tania Wallace, Director of Financial Aid:

- Pell Data 2023-2024 Closeout Submission received and accepted by COD
- Loan Data 2023-2024 Closeout Submission received and accepted by COD
- Participated in the College's Welcome Back event
- Participated in the Staff Council Meeting
- Submitted four Eligibility Rosters to ADHE. All were accepted
- Disbursed \$1,365,192.53 in Pell funds and \$132,700.00 in Loan funds
- Participated in the monthly Student Connections meeting with Valerie Walthall
- Participated with Scholarship Reception preparations
- Participated in the following webinars: ADHE Financial Aid Roundtable; FSA's "Federal Update"; NASFAA's "Student Eligibility Spotlight"; FSA's "Let's Talk Series Session"; "Tackling R2T4: Beyond the Basics"; "Other Financial Assistance (OFA) and Changes in Emergency Aid"; and College Services
- Preparing to submit four Verification Rosters to ADHE before the October 1 deadline
- Prepared and submitted the 2025-2026 FISAP before the October 1 deadline

Amanda Engelhardt, Director of Career Pathways:

- Currently have 107 students enrolled
- Students have submitted requests for tuition assistance, NCLEX vouchers, Transportation Assistance and Childcare Assistance:
 - 2 students eligible and in need of tuition assistance
 - 17 have requested and received NCLEX Vouchers
 - 40 students received transportation checks
 - 4 students receiving childcare assistance
- Amanda & Lindsey participated in:
 - Welcome Back events
 - The planning of the Fall Festival at Ash Flat
 - Staff Council Meeting

Kendra Smith, Perkins Program Director:

- Began training new Career Advisor, Candice Shaver, and introduced her to colleagues from all three locations plus tech centers
- Completed four Go2Knowledge certifications on the following topics: first generation students, retention, ChatGPT, and student mental health (Candice)
- Completed Building Supportive Communities: Clery Act and Title IX course (Candice and Kendra)
- Submitted annual Perkins Desk Review to Terry Hunkapiller at ADHE Perkins
- Presented resume workshop for EMT class in Ash Flat
- Presented resume and interview workshops for nights/weekends LPN class in Ash Flat (Candice and Kendra)
- Attended Perkins Regional Meeting at UACCB with James Spurlock
- Served as greeter for Scholarship Reception

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- Several ADHE and DF&A reports were completed and submitted during the month
- Over \$1,353,000 in federal Pell funds were disbursed this month. Several other financial aid disbursements are scheduled in the next couple of weeks
- There have been two separate incidents of fraudulent activity in the past couple of weeks. Both incidents have been reported to the proper authorities and are currently under investigation by the Arkansas State Police

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- Welcome Back Event – September 4
- WIOA Representative on Campus – September 3, 10, 17, 24
- SNAP Representative on Campus – September 9, 23

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Stone County Youth Leadership planning meeting – September 3

- Welcome Back event – September 4
- Career Pathways on campus – September 5
- New Institutional Services assistant, Harrison Hicks, first day – September 16
- Director of TRIO committee meeting – Melbourne – September 17
- Part-time Tech Center Administrative Specialist interviews – September 17
- President’s Consultation Council meeting – Melbourne – September 18
- Kendra Smith and Candice Shaver, Perkins/Student Success, on campus – September 18
- HLC Criterion meeting – Mountain View – September 19
- Arkansas Craft School Board meeting – September 19
- Strategic Planning meeting – Melbourne – September 20
- Director of TRIO interviews – Melbourne – September 23
- Rural Special HS visit with Admissions – Fox – September 24
- Stone County Youth Leadership Orientation meeting – September 24
- Foundation Board Fall Concert – September 28
- Tamra Bevill, SNAP E&T coordinator, on campus – September 30

Advancement, Marketing, & Legislative Affairs

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Legislative Affairs Activities

- Coordinated with nursing instructors at each campus and the Melbourne lead culinary to have students apply for several available scholarships
- Awarded remaining scholarships and notified students
- Met with multiple event sponsors for pictures for social media and PR ahead of the MV Fall Concert and the Annual Golf Tournament
- Hosted Golf Tournament on Thursday, September 26, 2023 at Cooper’s Hawk with a record 36 teams signing up and a record net profit of approximately \$20,000 from sponsors, the tee blaster & putting green events, mulligans and the 50/50 raffle for the Danny Graham Scholarship
- Preparing to host the third annual Casino Night. The event looks promising with 150 tickets distributed
- Held Scholarship Reception on Tuesday September 24 where many scholars, donors, and families gathered in celebration. Samantha Franks, nursing student, gave a very moving student address about her journey and gratefulness to the Foundation and donors
- Connected with area state representatives and senators to discuss College activities in advance of pre-filing of bills November 1
- Coordinated with Rusty Campbell to secure a BadBoy Mower donation for a raffle this year
- Attended Workforce Presentation and Joint Committee on Education in advance of the pre-session activities
- Grant Administration: Coordinating procurement and reporting for three major grants, simultaneously: Delta Workforce, Office of Skills Development, and Entergy Arkansas
- Announced the opening of two new endowment efforts at Fall in-service: the Eric Bray Memorial Scholarship and the Bucksey Harmon Memorial Scholarship

- Ongoing constituent outreach and donor stewardship, including scheduled visits, letters, calls to communicate the current and upcoming activities of the College

Public Relations & Marketing Activities

- Coordinated PRs and social media ads for Fall Concert and dinner, LPN deadline, Academic All-Star, new hires, Freedom Ford golf sponsorship, First Community Bank golf sponsorship, Welcome Back event stories, Melbourne football stories, FAA inspection, Patriot Day, career opportunities, library donations and booksale, Foundation Golf Champions, geotargeted program specific ads, and ran twitter fleets for events, created community events for Fall Concert and Book Sale
- Norris wrapping up as ACC Chair of Marketing Committee for 2024
- Coordinated with KATV Channel 7 for a College Week promo highlighting Ozarka College 50th anniversary, Ozarka Opportunity, Technical Programs, and Aviation
- Completed multimedia for college design projects including: Casino Night program, GED flyer, logo file conversions, Viewbook, Fall Concert poster and flyers, Casino Night general admission tickets and beverage tickets, Fall Concert tickets, coordinated updated Stone County Magazine ad, ACC auction item media, golf sponsor yard signs, Golf notices, Golf Scramble sponsor sheet, Rules & Proximities Sheet Golf, digitized brochures for Admissions, Casino Night program, Casino sponsorship poster, Fall Festival flyer
- Purchased fall promotional items, ICC football ad/ Hometown Heroes ad with Cherry Road, Rebel Booster Club sponsorship, Calico Booster Fish Fry, annual billing with area papers, and Ozark Gateway membership

Information Systems and Institutional Research

Scott Pinkston, VP and Chief Information Officer:

- Met with Trustee Wright to begin the Presidential applicant screening process

Staff Council

Valerie Long, Staff Council Vice President:

- General meeting – September 12
- New Secretary – Cindy Williams
- Planning fall events
 - Chili Cook-off
 - Halloween Costume Contest
 - Candy Corn Guessing Jar

Travel/College Representation

Dr. Richard Dawe, President:

- No travel

Chris Lorch, Provost:

- Spring River Chamber Banquet – Hardy, AR – September 14
- Co-Op Meeting – Melbourne, AR – September 23
- ACHA Board Meeting – Little Rock, AR September 24
- Fall Concert – Mountain View, AR – September 28

Zeda Wilkerson, Vice President of Student Services

- No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

- Arkansas Higher Education Insurance Consortium (D. Steed, T. Wheelis) – Little Rock, AR – September 12

Dr. Josh Wilson, Vice President of Advancement:

- Delivered concert material (A. Killian) – Mountain View campus – September 4
- MVTC signs (A. Killian) – Mountain View Tech Center – September 6
- Prepping for concert (A. Killian) – Mountain View campus – September 27
- Mountain View Fall concert (A. Killian, J. Wilson) – Mountain View campus – September 28

James Spurlock, Assistant Vice President of Campus Operations:

- Perkins Regional Training – Batesville, AR – September 5
- Quad City Rotary Club Meeting – Highland, AR – September 9, 23
- SRACC Board Meeting – Hardy, AR – September 10
- HHS Senior Recruiting Visit – Highland, AR – September 12
- PCC Meeting – Melbourne, AR – September 18
- Salem Chamber of Commerce Meeting – Salem, AR – September 26

Kudos:

- Larry, Rondal, & Dan did a very good job setting up the SSC for Scholarship Reception
- Brioney & Kylie and the culinary team prepared amazing food for the Scholarship Reception and the MV Fall concert & dinner
- Thank you to all the volunteers for the MV Fall concert and the Scholarship Reception. Ozarka has a great team of supportive workers

Tentative Discussion Items for Next Board of Trustees Meeting:

- President search update

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports

Dr. Dawe's Comments:

- Our semester is progressing very well and we are planning for holiday events and the spring semester.

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2024 through September 30, 2024	2024 - 2025 Fiscal Year				2023 - 2024 Fiscal Year			
	2024 - 2025 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 09/30/24		2023 - 2024 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 09/30/23	
Revenues:								
Tuition & Related Fees	2,291,900	853,924	37.26%		2,298,695	839,259	36.51%	
Program & Course Related Fees	1,679,980	168,345	10.02%		939,220	354,257	37.72%	
Testing Services	261,290	48,662	18.62%		192,605	17,877	9.28%	
Sales Tax Proceeds	679,380	97,913	14.41%		655,800	42,057	6.41%	
Interest Income	45,500	21,741	47.78%		11,170	17,065	152.78%	
Other Income	104,520	22,898	21.91%		81,650	39,975	48.96%	
General Revenue	3,248,285	893,101	27.49%		3,411,990	900,348	26.39%	
Workforce 2000 Funding	1,271,840	317,960	25.00%		1,271,840	317,960	25.00%	
Tech Center Revenue	252,165	0	0.00%		210,130		0.00%	
Auxiliary Income - Culinary Café	6,500	772	11.88%		5,000	1,581	31.62%	
Auxiliary Income - Student Housing	96,000	36,085	37.59%		60,000	16,300	27.17%	
OCF Gift for Ash Flat Tech Center	0	0	0.00%		10,000		0.00%	
OCF Gift for Mtn View Tech Center	0	0	0.00%		20,000		0.00%	
Total Unrestricted Revenues	9,937,360	2,461,402	24.77%		9,168,100	2,546,679	27.78%	
Expenses:								
Regular Salaries	5,078,040	1,113,366	21.93%		4,827,590	1,003,973	20.80%	
Extra Help Salaries	78,800	6,450	8.19%		78,800	12,128	15.39%	
Fringe Benefits	1,699,830	340,710	20.04%		1,645,340	333,653	20.28%	
Supplies & Services	2,036,665	502,405	24.67%		1,635,140	479,877	29.35%	
Travel	88,275	10,335	11.71%		77,390	12,730	16.45%	
Utilities	519,450	144,100	27.74%		493,140	156,498	31.74%	
Capital Outlay	51,000	0	0.00%		27,000	17,867	66.17%	
Bond Payments	354,400	0	0.00%		352,800		0.00%	
Loan Payments	30,900	5,145	0.00%		30,900	7,717	0.00%	
Total Unrestricted Expenditures	9,937,360	2,122,511	21.36%		9,168,100	2,024,443	22.08%	
Net Income or (Loss)		338,891				522,236		

College Monthly Calendar:

« Previous Month	October 2024							Next Month »
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
		1	2	3 (m) 9:00 AM Intermodal Meeting (p) 12:00 PM Foundation Golf Tournament	4	5 (p) 8:00 AM Friends of the Paul Weaver Library Book Sale		
6	7 (p) 10:30 AM Board of Trustees Special Meeting	8 (m) 6:00 PM ARcare Provider Meeting	9	10 (p) 10:00 AM Flu Clinic	11 Mid-term Advisory Grades Due	12 (f) 6:00 PM Casino Night		
13	14	15	16	17	18 (m) 10:00 AM Safety Training	19		
20	21	22 (p) 8:00 AM Job Fair (s) 9:00 AM College Planning Day (s) 9:00 AM College Planning Day	23 (m) 8:00 AM Grant Writing Event (m) 8:00 AM Grant Writing Event	24	25	26 (h) 4:00 PM Trunk or Treat		
27	28	29 (m) 6:30 PM Tri County Cattlemen's Meeting (m) 6:30 PM Tri County Cattlemen's Meeting	30 (p) 10:00 AM American Red Cross Blood Drive	31				

Event Codes:

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities