

**President's Report  
to the Board of Trustees  
November 1, 2024**

*This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.*

**Upcoming Events of Interest**

- November 1-5            2024 General Election
- November 1            Quilt of Valor Presentation
- November 5            Foundation Board Meeting
- November 8            Area FFA Leadership Contest
- November 9            Fall Family Homecoming Jam
- November 11-13        LPN ATI Review
- November 12-14        LPN-RN ATI Live Review
- November 21            Izard County Area Chamber Quarterly Dinner
- November 22            Board of Trustees Special Meeting
- November 22            Career Exploration Camp for Melbourne School District

**Previous Events of Interest**

- October 3              Foundation Golf Tournament
- October 5              Friends of the Paul Weaver Library Book Sale
- October 7              Board of Trustees Special Meeting
- October 12             Foundation Casino Night
- October 18             Employee Safety Training
- October 21-31         2024 General Election
- October 22             Sharp County Job Fair
- October 22             College Planning Day
- October 29             Presidential Search and Screening Committee Meeting
- October 30             American Red Cross Blood Drive

**College Governance**

- President interviews ongoing; Dr. Dawe's last day at work will be 5 December

**Academics**

*Chris Lorch, Provost:*

- No report

**Student Services/Enrollment Information**

*Zeda Wilkerson, Vice President of Student Services:*

- Volunteered at Foundation Golf Tournament
- Coordinated SGA nominations and election
- Assisted with College Planning Day
- Participated in ACC training discussion zoom meeting – October 7

- Attended ACC – October 13-15
- Participated in zoom meeting with VA to review compliance information – October 16
- Sent out campus Drug and Alcohol Prevention Program email notifications – October 23
- Held Campus Preparedness and Safety committee meeting via google meet – October 24

*Tiffney Miller, Registrar:*

- Kelly is preparing for midterm exams by working with instructors to ensure space in the testing center
- Attended the annual ArkACRAO conference in Little Rock
- Attended Surgical Technology Program Advisory Annual Committee Meeting
- Career Coaches attended by zoom Facilitating Career Development Training (Christine and Dawsyn)
- Attended Career Coach Makeup Training in Little Rock (Dawsyn and Tiffney)
- Attended Annual Training AR State Law/OSHA
- Attended College Planning Day at Ozarka College (Tiffney, Abbi, Christine, Dawsyn)

*Chris Mosley, Director of Admissions:*

- Attended Highland High School's College and Military Night
- Participated in the annual ArkACRAO Fall Conference
- Represented Ozarka College at multiple local college fairs, connecting with prospective students
- Increased visits to area schools to inform students about Ozarka's new Opportunity Scholarship
- Hosted our annual College Planning Day with over 400 students and 25 college/military representatives in attendance

*Tania Wallace, Director of Financial Aid:*

- Second Fall 2024-2025 Pell disbursement processed
- Both disbursements of the Second Group of Fall 2024-2025 loan disbursements processed
- Participated in ADHE's Financial Aid Roundtable zoom meeting
- Processed financial aid notices for students who were on the All F's at midterm list
- Wednesday, October 16 was National Financial Aid Day
- Participated in the College's Safety Training meeting
- Participated in the monthly Student Connections meeting with Valerie Walthall
- Participated in the following webinars: College Services "2025-2026 FAFSA Application Update"; FSA's "Finding Answers Using FSA Resources" Webinar; NASFAA's "FAFSA Update 2025-2026" Webinar
- Continue to submit Verification and Eligibility Rosters to ADHE. ADHE still has 5 rosters in processing
- Continue to check the status of both EApp and FISAP applications

*Amanda Engelhardt, Director of Career Pathways:*

- Spring 2025 accepted RN students were invited to join CPI, if eligible (Several are already enrolled)
- Staff participated in the Ash Flat Fall Festival planning
- Amanda has volunteered to help with the Chili Cook-off at Ash Flat
- Amanda completed self-assessment (audit)
- Follow-up audit documents for DHS have been submitted
- CPI has enrolled 109 students thus far for FY25
- Data submitted from last quarterly reports:
  1. # Students assessed to identify skill sets, career goals, and barriers to work/education training: 38
  2. # Students with case plans developed with measurable outcomes for student: 27
  3. # Students receiving tuition/books/fees support: 2
  4. # Students receiving childcare support: 2
  5. # Students receiving transportation support: 47
  6. # Students receiving course /job related supplies: 37

*Kendra Smith, Perkins Program Director:*

- Ordered equipment for culinary and CNA labs
- Attended Perkins Fall Meeting at Winrock and presented at round table discussion of Reserve Fund Award purchase of two portable welders
- Candice completed multiple continuing education courses through ACTE on career development topics such as Generative AI and Interviewing Preparation
- Presented RN career readiness workshop in Melbourne (Candice and Kendra)
- Attended OSHA safety training in Melbourne (Candice and Kendra)
- Assisted with preparation and staffing of Arkansas Workforce Resource and Career Fair in Ash Flat
- Assisted with preparation and staffing of College Planning Day in Melbourne (Candice)
- Presented CNA resume/interview workshop for Caroline Smith's class in Ash Flat (Candice and Kendra)
- Training on test proctoring assistance (Candice)
- Attended Campus Preparedness/Safety Committee Meeting in Melbourne
- Attended Grant Writing presentation in Melbourne (Candice)
- Staffed Mountain View campus

*Kim Childress, Director of TRIO*

- Attended the Arkansas Association of Student Services Assistance Programs Conference in Hot Springs, AR (Bryan and Shawn)
- Hosted a Culinary Workshop with published author and chef, Erin Rowe, for the culinary classes
- Provided workshops for nursing classes
- Continuing to enroll eligible students into TRIO SSS program with 165 current participants and 215 as the program goal

- Conducting midterm evaluations with TRIO SSS participants by checking grades, sharing information on financial literacy and transferring
- Participated in the Chili Cook-off at Melbourne (Bryan and Shawn)

### **Finance and Administration**

*Tina Wheelis, Executive Vice President of Finance and Administration:*

- Ozarka full-time employees received their 2024-2025 Compensation & Benefit Summary this month
- The loan for the Ash Flat Carpenter Technical Center building was paid off this month

### **Ash Flat**

*James Spurlock, Assistant VP of Campus Operations:*

- Intermodal Meeting – October 3
- Proctored Midterm Exams – October 8-11
- KSAR Radio Interview – October 16
- WIOA Representative on Campus – October 1, 15
- Sharp County Career and Resource Fair – October 22
- Sharp County Sheriff’s Office Meeting – October 24
- SNAP Representative on Campus – October 29

### **Mountain View**

*Kim Lovelace, Campus Director of Mountain View:*

- Surgical Technology PAC meeting – October 8
- Bryan Jeffery, TRIO, on campus – October 10, 17, 24, 31
- Tamra Bevill, SNAP E & T, on campus – October 14
- Dept. of Health and Ozarka LPN class flu clinic – October 15
- Fall Chili Luncheon – October 16
- Kim Lovelace, Strategic Planning meeting at Melbourne – October 18
- MV faculty and staff attended Safety Training at Melbourne – October 18
- Kendall Morrison, GED testing, on campus – October 21 and 28
- Timbo High School students toured Ozarka Mountain View campus – October 22
- Kim Lovelace, Shirley High School College Fair – October 23

### **Advancement, Marketing, & Legislative Affairs**

*Dr. Josh Wilson, Vice President of Advancement:*

#### **Advancement & Legislative Affairs Activities**

- Set up signs for sponsors at Cooper’s Hawk Golf Course
- Hosted Foundation Golf Tournament
- Worked to prepare Cooper’s Pointe in Cherokee Village for Casino Night
- Hosted Casino Night in Cherokee Village
- Attended ACC Conference in Hot Springs
- Worked with Career Services for a Career Workshop to show nursing students what to wear to a job interview

- Helped hang interior signage for the new Mountain View Tech Center
- Prepared for quarterly Foundation Board meeting
- Collaborated with Finance to assist auditors with annual Foundation audit
- Connected with area legislators regarding upcoming pre-file in advance of the upcoming session
- Preparing for upcoming Mountain View Tech Center Ribbon Cutting, including invitations and coordinating speakers/participants
- Continued coordination of strategic plan development, completing 3/5 strategic plan priorities and strategies for 2025-2030

### **Public Relations & Marketing Activities**

- Coordinated timely announcements and all media for registration, career opportunities, café menu, regional resource, and job fair, EOQ, ACC Awards, Casino Night, library closures, scholarship recipients, KATV college week, Book Sale, Golf Tournament, Scholarship Reception, First Responder Appreciation Lunch, Blood Drive, Staff Council/SGA Chili Cook-off, Halloween Costume Contest
- Completed multimedia for college design projects including Fall edition newsletter, flyer for Melbourne Chamber of Commerce, coordinated radio opportunity for GED, coordinated closure reminder for Library, performed quality check on media print, Spring Registration banner update
- Coordinated promotional items Staff Council, Scholarship Reception speaker, purchased registration saturation, purchased yearbook ad with Calico Rock and Viola, purchased Ozark Gateway membership, purchased sponsorship for Spring River Area Chamber of Commerce, Sponsorship for Calico Athletic Booster, purchased beanies for Christmas event
- Produced ad specials for Staff Council, Culinary, LPN project, Book Sale, Golf Tournament, scheduled upcoming registration

### **Information Systems and Institutional Research**

*Scott Pinkston, VP and Chief Information Officer:*

- Completed all required ADHE reports
- Assisted the Financial Aid and Business offices with the Federal FISAP report
- Developed a tool to help the Business office process ADHE student payment data files
- Created a tool for generating Positive Pay files for various bank accounts
- Developed a tool for the Business office to place holds on students only if their balance, after outstanding awards, is positive, and to print statements exclusively for those students
- Assisted Academic Affairs with loading the spring semester schedule into Sonisweb
- Supported the Business office in the replacement of copiers across all campus locations

### **Staff Council**

*Valerie Long, Staff Council Vice President:*

- Candy Corn Jar Guessing Game – October 15-31
- Chili Cook-off – October 29
- Halloween Costume Contest – October 31

## **Travel/College Representation**

*Dr. Richard Dawe, President:*

- Foundation Golf Tournament – Melbourne, AR – October 3
- Employee Safety Training – Melbourne, AR – October 18

*Chris Lorch, Provost:*

- No travel

*Zeda Wilkerson, Vice President of Student Services*

- No travel

*Tina Wheelis, Executive Vice President of Finance and Administration:*

- AACUBO/ARCUBO Fall Meeting ( K. Cowan, D. Steed) – Jonesboro, AR – October 7-8
- ACC Conference (K. Cowan, T. Wheelis) – Hot Springs, AR – October 14-15

*Dr. Josh Wilson, Vice President of Advancement:*

- Set up for Casino Night (A. Killian, J. Wilson) – Cherokee Village, AR – October 11
- Casino Night (A. Killian, J. Wilson) – Cherokee Village, AR – October 12
- ACC Conference (A. Killian) – Hot Springs, AR – October 13-15
- Leadership Arkansas – Fort Smith, AR – October 15-17
- MVTC signage installation (A. Killian, J. Wilson) – Mountain View Tech Center – October 22

*James Spurlock, Assistant Vice President of Campus Operations:*

- Highland High School College Fair – Highland, AR – October 1
- Cave City High School Recruiting Visit – Cave City, AR – October 7
- Quad City Rotary Club Presentation at Cherokee Elementary – Highland, AR – October 15
- Salem High School Accuplacer Test – Salem, AR – October 17
- Safety Training – Melbourne, AR – October 18
- Salem High School Recruiting Visit – Salem, AR – October 24
- Highland High School Accuplacer Testing – Highland AR – October 28
- Viola High School Accuplacer Testing – Viola, AR – October 29

## **Kudos:**

- Penny & Dylan were a huge asset to helping set up things at the golf course for the golf tournament
- Thank you to all the volunteers for the golf tournament and Casino Night!

## **Tentative Discussion Items for Next Board of Trustees Meeting:**

- President search update

## **Tentative Action Items for Next Board of Trustees Meeting:**

- End-of-Month and Year-to-Date Financial Reports

**Dr. Dawe's Comments:**

- The end of the semester is in sight and everyone is beginning to think about Thanksgiving break and then Christmas time off. Our Fall semester has gone very well and everyone has earned some time off to enjoy!

Monthly Financial Reports:

	Approved 2024 - 2025 Budget	Revised 2024 - 2025 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense	Percentage Realized To Date
<b>Ozarka College</b>						
<b>Unrestricted Current Funds</b>						
<b>July 1, 2024 through October 31, 2024</b>						
<b>Revenues:</b>						
Tuition & Related Fees	2,291,900	2,291,900	193,058	1,046,343	1,245,557	45.65%
Program & Course Related Fees	1,679,980	1,679,980	489,632	657,977	1,022,003	39.17%
Testing Services	261,290	261,290	2,580	51,242	210,048	19.61%
Sales Tax Proceeds	679,380	679,380	71,117	169,030	510,350	24.88%
Interest Income	45,500	45,500	4,000	25,741	19,759	56.57%
Other Income	104,520	104,520	16,246	39,577	64,943	37.87%
General Revenue	3,248,285	3,248,285	251,811	1,144,913	2,103,372	35.25%
Workforce 2000 Funding	1,271,840	1,271,840	105,987	423,947	847,893	33.33%
Tech Center Revenue	252,165	252,165		252,165		0.00%
Auxiliary Income - Culinary Café	6,500	6,500	1,833	2,605	3,895	40.08%
Auxiliary Income - Student Housing	96,000	96,000	5,101	41,186	54,814	0
<b>Total Unrestricted Revenues</b>	<b>9,937,360</b>	<b>9,937,360</b>	<b>1,141,365</b>	<b>3,602,560</b>	<b>6,334,800</b>	<b>36.25%</b>
<b>Expenses:</b>						
Regular Salaries	5,078,040	5,078,040	421,210	1,534,576	3,543,464	30.22%
Extra Help Salaries	78,800	78,800	5,396	11,846	66,954	15.03%
Fringe Benefits	1,699,830	1,699,830	130,461	471,171	1,228,659	27.72%
Supplies & Services	2,036,665	2,036,665	256,058	758,954	1,277,711	37.26%
Travel	88,275	88,275	4,724	15,059	73,216	17.06%
Utilities	519,450	519,450	59,268	203,368	316,082	39.15%
Capital Outlay	51,000	51,000			51,000	0.00%
Bond Payments	354,400	354,400			354,400	0.00%
Loan Payments	30,900	30,900	258,303	263,448	(232,548)	0
<b>Total Unrestricted Expenditures</b>	<b>9,937,360</b>	<b>9,937,360</b>	<b>1,135,419</b>	<b>3,258,421</b>	<b>6,678,939</b>	<b>32.79%</b>
			<b>Net Income or (Loss)</b>	<b>344,139</b>		







Ozarka College		2024 - 2025 Fiscal Year		2023 - 2024 Fiscal Year		
Unrestricted Current Funds - Fiscal Comparison						
July 1, 2024 through October 31, 2024						
	2024 - 2025 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 10/31/24	2023 - 2024 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 10/31/23
<b>Revenues:</b>						
Tuition & Related Fees	2,291,900	1,046,343	45.65%	2,298,695	962,984	41.89%
Program & Course Related Fees	1,679,980	657,977	39.17%	939,220	668,249	71.15%
Testing Services	261,290	51,242	19.61%	192,605	18,864	9.79%
Sales Tax Proceeds	679,380	169,030	24.88%	655,800	112,675	17.18%
Interest Income	45,500	25,741	56.57%	11,170	29,486	263.97%
Other Income	104,520	39,577	37.87%	81,650	59,202	72.51%
General Revenue	3,248,285	1,144,913	35.25%	3,411,990	1,210,251	35.47%
Workforce 2000 Funding	1,271,840	423,947	33.33%	1,271,840	423,947	33.33%
Tech Center Revenue	252,165	0	0.00%	210,130		#VALUE!
Auxiliary Income - Culinary Café	6,500	2,605	40.08%	5,000	2,854	57.08%
Auxiliary Income - Student Housing	96,000	41,186	42.90%	60,000	40,538	67.56%
OCF Gift for Ash Flat Tech Center	0	0	0.00%	10,000		0.00%
OCF Gift for Mtn View Tech Center	0	0	0.00%	20,000		0.00%
<b>Total Unrestricted Revenues</b>	<b>9,937,360</b>	<b>3,602,560</b>	<b>36.25%</b>	<b>9,168,100</b>	<b>3,529,050</b>	<b>38.49%</b>
<b>Expenses:</b>						
Regular Salaries	5,078,040	1,534,576	30.22%	4,827,590	1,415,124	29.31%
Extra Help Salaries	78,800	11,846	15.03%	78,800	15,866	20.13%
Fringe Benefits	1,699,830	471,171	27.72%	1,645,340	458,600	27.87%
Supplies & Services	2,036,665	758,954	37.26%	1,635,140	591,513	36.18%
Travel	88,275	15,059	17.06%	77,390	25,724	33.24%
Utilities	519,450	203,368	39.15%	493,140	181,965	36.90%
Capital Outlay	51,000	0	0.00%	27,000	26,242	97.19%
Bond Payments	354,400	0	0.00%	352,800		#VALUE!
Loan Payments	30,900	263,448	0.00%	30,900	10,290	0.00%
<b>Total Unrestricted Expenditures</b>	<b>9,937,360</b>	<b>3,258,421</b>	<b>32.79%</b>	<b>9,168,100</b>	<b>2,725,324</b>	<b>29.73%</b>
<b>Net Income or (Loss)</b>		<b>344,139</b>			<b>803,726</b>	

