

**President's Report
to the Board of Trustees
July 1, 2024**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- July 10 American Red Cross Blood Drive
- July 10, 11 Kids Aviation Camp
- July 11, 24 NACE Test
- July 13 ACT Testing
- July 22 NAESC – Elevate the Role of the Team Leader
- July 24 Business/Entrepreneurship Workshop
- July 25 NAESC – Do the IEP Basics Better
- July 30 Chamber of Commerce Meeting
- July 30, 31 4H Kids College – Ash Flat Campus

Previous Events of Interest

- June 3-6 Kids College
- June 4 Board of Trustees Special Meeting
- June 8 ACT Testing
- June 11 OEM – Integrated Preparedness Plan Workshop
- June 13 WRAAA Meeting
- June 20 NAESC – Tyler Tarver: AI in Education
- June 27 NAESC – John Wink
- June 27 Lyon Apple/Upward Bound Campus Visit

College Governance

- Support for Board planning for the President search is ongoing.

Academics

Chris Lorch, Provost:

- Met with reps from the Arkansas Health Care Association on nursing partnerships
- Met with Melbourne School District Superintendent
- Met with reps from Mountain View School District
- Signed MOU with Lyon College for RN to BSN
- Attended “A Heart Like Mine” fundraiser with White River Health

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Participated in Title IX webinar
- Participated in FISPE Grant Zoom information session
- Worked on Catalog updates

- Sent out housing notifications to incoming students
- Ball court and pavilion concrete pads were poured
- Sent Aviation Orientation information out to incoming Aviation students
- Submitted updated invoices to Salem, MHS, and Highland for concurrent
- Worked with Marketing on T-shirt design and requested t-shirt quote from Pirate Graphics
- Working with Marketing on Viewbook design
- Working with TRIO to prepare SSS 2025-2030 Grant Proposal
- Initiated Conversion from OPS to GPS for PSI testing and completed training
- Followed up and compiled concurrent MOU's for 2024-25
- Sent Registration reminder to Apps not enrolled and provided call lists to admissions

Dylan Herekamp, Registrar:

- Evaluated last of summer transcripts for the Summer I term
- Registered for Career Coach conference in Benton on July 15-18
- Worked with Kelly to complete additional PSI training and updates to PSI proctoring
- Kelly proctored Summer I final exams for students needing a proctored exam
- Abbi worked with teachers at Melbourne to hold an ACT camp for students
- Started Career Coach Grant Annual Performance Report for 2023-2024

Chris Mosley, Director of Admissions:

- Reaching out to applicants and students coming in to the Admissions office guiding them through the admissions process and assisting with course registration
- Conducted multiple campus tours this month
- Hosted Lyon Apple/Upward Bound for a campus visit
- Admissions office team has been reaching out to AR Future eligible students who have applied for eligible programs
- Continuing facilitating housing move outs and inventory process to be prepared for the new incoming students this fall
- Preparing for service area county fairs to come in the following month

Tania Wallace, Director of Financial Aid:

- Pam and Tania continue to work with Scott in preparing the processes to receive and process the new FAFSA Simplification data
- Summer I 2023-2024 loan requests have been processed and awarded to student accounts as well as Summer I Pell awards
- Academic year ending rosters have been submitted to ADHE
- The final FSEOG disbursement was processed for the 2023-2024 academic year
- Pam and Tania met virtually with Valerie Walthall, Loan Science Representative about loan repayment
- Third and fourth groups of Pell Disbursements for the Spring 2024 semester and Fourth batch of Spring 2023-2024 R2T4s were processed

- Pam and Tania participated in the 5 FSA Federal Update and NASFAA and the ADHE Financial Aid Roundtable webinar during the month of June

Amanda Engelhardt, Director of Career Pathways:

- CPI FY25 budget proposal has been submitted for \$437,851. All goals and strategies have been approved
- FY25 MOA has not been signed by DHS
- Student support changes for FY25:
 - Mileage rate reduced to 42 cents per mile
 - Equipment for students (laptops)- eliminated
 - Education Pays- eliminated
 - Work Based Learning- eliminated
 - CPI will collaborate with Adult Ed and serve students enrolled in ABE, ASE, & IET
 - Travel to other campuses will be limited to once or twice a month

Kendra Smith, Perkins Program Director:

- Presented resume/interview workshops for Mountain View LPN students (Tiffney and Kendra)
- Presented resume/interview workshops for Surgical Technology students (Tiffney and Kendra)
- Attended meeting with DeEdra Steed and Tina Wheelis to discuss changes to federal labor policy
- Update Community Resource Guide for Student Success page (Tiffney)

Sharon Wilson, Director of TRIO:

- Began budget planning for 2024-2025 fiscal year (Sept 1, 2024 – Aug 31, 2025). This is year five of the current grant cycle
- Began working on supply lists and workshop materials for 2024-2025 academic year
- Attended webinar on grant writing tips for success presented by SWASAP (Southwest Association of Student Assistance Programs)

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- The FY2025 departmental budgets have been entered into the accounting system and are available for staff to view
- Several ADHE reports were completed during the month
- The clean-up and repair of Carpenter Tech Center is complete

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- CNA State Testing – June 1
- TRiO Representative on Campus – June 5, 12, 19, 26
- Final Exam Proctoring Sessions – June 24-26

- Arkansas Rehab Services Representative on Campus – June 24

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Registration for SII and Fall 2024, Accuplacer testing and helping with FAFSA ongoing
- WIOA representative on campus – June 4
- Arkansas Rehab counselor on campus – June 5,19
- Arkansas Craft School board meeting – June 13

Advancement, Marketing, & Legislative Affairs

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Legislative Affairs Activities

- Met with scholarship recipient for photo op and toured the progress of the new technical center at the Mtn. View campus – June 12
- Attended the Heart Like Mine Gala at the Lyon College campus as a sponsor of the Ozarka Foundation scholarship in memory of Faithlyn Rose Croney – June 22
- Met with the 50th year Planning Committee to discuss dates and details of events in celebration of Ozarka’s 50th year – June 26
- Attended technical workshop webinar for the upcoming Higher Industry Readiness through Educational Development (HIRED) Grants which will open later in 2024
- Prepared letter of intent to apply for HIRED grants, including participation in a HIRED Phase I planning grant
- Received equipment donations for Ozarka technical centers, including a fume collector (Emerson), welding helmets (Intimidator), and HVAC tools (Mrs. Judy Kent of Mtn. View)

Public Relations & Marketing Activities

- Coordinated timely announcements and all media for registration, state scholarship deadline, career opportunities, Ozarka Opportunity, Aviation Camp, Intimidator donation, 2+2 agreement with Lyon College, RN application deadline, Camp full notices, Student Spotlight
- Completed multimedia for college design projects including Tech Flyer, signage for Automotive Lab, signage for Welding Lab, signage for Precision Machining Lab, Surgical Technology Pinning invites, GED photo album and individual photos, Kids College ID badges, logo to maintenance, candid photo album for Admissions, Aviation Camp shirt, Live Remote proposal
- Coordinated promotional items Admissions, Mount Pleasant Fire Department Benefit, Kids College participants, Kids College volunteers, Aviation Camp staff and participants
- Produced ad specials for Aviation Camp, D-Day Anniversary, AI Presenter – Tyler Tarver, Juneteenth, Father’s Day, Tech Center Open House - community event, Lyon Apple Project/Upward Bound Visit

Information Systems and Institutional Research

Scott Pinkston, VP and Chief Information Officer:

- Continued to work on programming changes required for new FAFSA (Federal Student Aid Application)
- Installed new IT equipment in the Ash Flat technical center – 100% operational at this time
- Moved internet/telephone circuits to the new Mountain View technical center
- Completed office wiring and IT equipment installation in the new Mountain View technical center
- Waiting on construction completion for the wiring of the labs and classroom building at the new Mountain View technical center
- Assisted the Business Office with end-of-fiscal year data and fiscal year changes for 2024-25

Staff Council

Valerie Long, Staff Council Secretary:

- No report

Travel/College Representation

Dr. Richard Dawe, President:

- Attended a Sharp County Regional Airport Board meeting – July 10

Chris Lorch, Provost:

- MOU Signing at Lyon College – Batesville, AR – June 17

Zeda Wilkerson, Vice President of Student Services

- No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

- AACUBO Summer Workshop (K. Cowan, T. Wheelis) – Little Rock, AR – June 17

Dr. Josh Wilson, Vice President of Advancement:

- Scholarship recipient photo op and tour of MV Tech Center (A Killian) – Mountain View, AR – June 12
- Heart Like Mine Gala, Lyon College (A Killian) – Batesville, AR – June 26

James Spurlock, Assistant Vice President of Campus Operations:

- Highland High School Concurrent Registration Follow Up – Highland, AR – June 6
- SRACC Ribbon Cutting Ceremony – Highland AR – June 6
- Quad City Rotary Club Meeting – Highland, AR – June 10
- SRACC Board Meeting – Hardy, AR – June 11
- Mammoth Spring Chamber of Commerce Meeting – Mammoth Spring, AR – June 13
- Quad Cities Rotary Club Banquet – Ash Flat, AR – June 24
- 50 Year Anniversary Planning Meeting – Melbourne, AR – June 26
- SRACC Golf Tournament – Cherokee Village, AR – June 29

Kudos

- Finance staff for a successful year-end closing
- Well done to Dan and Glenn for work on their summer projects. The place has never looked better and will be great in time for everyone to come back for fall

Tentative Discussion Items for Next Board of Trustees Meeting:

- President search timeline

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- FY 2024 End-of-Year Financial Report
- 2023 Annual Audit Report

Dr. Dawe's Comments:

- As we complete our summer terms we are in the process of preparing for faculty and students to return.

Monthly Financial Reports:

	Approved 2023 - 2024 Budget	Revised 2023 - 2024 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense	Percentage Realized To Date
Ozarka College						
Unrestricted Current Funds						
July 1, 2023 through June 30, 2024						
Revenues:						
Tuition & Related Fees	2,298,695	2,298,695	113,833	2,116,817	181,878	92.09%
Program & Course Related Fees	939,220	939,220	42,948	1,338,933	(399,713)	142.56%
Testing Services	192,605	192,605	40,479	129,560	63,045	67.27%
Sales Tax Proceeds	655,800	655,800	56,993	568,102	87,698	86.63%
Interest Income	11,170	11,170	8,415	73,481	(62,311)	657.85%
Other Income	81,650	81,650	35,339	113,660	(32,010)	139.20%
General Revenue	3,411,990	3,411,990	65,514	3,411,991	(1)	100.00%
Workforce 2000 Funding	1,271,840	1,271,840	105,987	1,271,841	(1)	100.00%
Transfer from Construction/Renovation Reserve		a	500,000	500,000	0	100.00%
Tech Center Revenue	210,130	210,130		6,342	(1,342)	126.84%
Auxiliary Income - Culinary Café	5,000	5,000		75,306	(15,306)	125.51%
Auxiliary Income - Student Housing	60,000	60,000		10,000	20,000	0.00%
OCF Gift for Ash Flat Tech Center	10,000	20,000		565,911	(0)	100.00%
OCF Gift for Mtn View Tech Center	20,000	565,911		10,171,945	62,066	99.39%
Prior Year Carryover/HEERF		b				
Total Unrestricted Revenues	9,168,100	10,234,011	469,508	10,171,945	62,066	
Expenses:						
Regular Salaries	4,827,590	4,827,590	494,941	4,617,961	209,629	95.66%
Extra Help Salaries	78,800	78,800	2,065	47,931	30,869	60.83%
Fringe Benefits	1,645,340	1,645,340	159,921	1,474,779	170,561	89.63%
Supplies & Services	1,635,140	2,301,051	501,568	2,787,305	(486,254)	121.13%
Travel	77,390	77,390	8,617	61,415	15,975	79.36%
Utilities	493,140	493,140	53,033	437,304	55,836	88.68%
Capital Outlay	27,000	427,000	29,152	430,430	(3,430)	100.80%
Bond Payments	352,800	352,800	352,719	352,719	81	99.98%
Loan Payments	30,900	30,900	2,572	30,870	30	99.90%
Total Unrestricted Expenditures	9,168,100	10,234,011	1,251,869	10,240,714	(6,703)	100.07%
			Net Income or (Loss)	(68,769)		
a = Transfer for MVTC Property	500,000					
b = Transfer for return of HEERF Funds	565,911					

Ozarka College													
Restricted Funds													
July 1, 2023 through June 30, 2024													
	Approved	Adjustments to	Revised	Actual	Actual	Year to Date	Budgeted						
	2023 - 2024 Budget	2023 - 2024 Budget	2023 - 2024 Budget	Month to Date	Month to Date	Revenue/Expense	Revenue/Expense	Balance to Collect or	Balance to Collect or	Balance to Collect or	Balance to Collect or	Balance to Collect or	Balance to Collect or
	2023 - 2024 Budget	2023 - 2024 Budget	2023 - 2024 Budget	Revenue/Expense	Revenue/Expense	Revenue/Expense	Revenue/Expense	Balance to Collect or	Balance to Collect or	Balance to Collect or	Balance to Collect or	Balance to Collect or	Balance to Collect or
Student Aid Revenues													
AR Challenge Awards	150,000		150,000			83,125		94,500					
AR Concurrent Challenge	60,000		60,000			81,500		18,125					
AR Workforce Challenge	25,000		25,000	4,000		9,600		15,400					
AR Future Grant	1,000,000		1,000,000	(26,509)		1,095,685		(95,685)					
Federal Work Study	44,800		44,800	(4,036)		22,452		22,348					
PELL Grant	2,750,000		2,750,000	184,961		2,603,262		146,738					
FSEOG Awards	40,000		40,000	10,000		50,000		(10,000)					
Student Loans - Federal	1,000,000		1,000,000	48,364		849,185		150,815					
Student Loans - Private	25,000		25,000			4,500		20,500					
Miscellaneous Scholarships		A	50,000			52,163		(2,163)					
Student Aid Revenues	5,094,800	50,000	5,144,800	222,281		4,851,472		293,328					
Federal Grant Revenues													
Career Pathways Initiative	270,000		270,000	126,584		318,288		(48,288)					
Carl Perkins	116,400		116,400	7,979		172,451		(56,051)					
Delta Workforce Program Grant		B	437,130			437,130		437,130					
Direct & Equitable Grant	45,800		45,800			45,719		81					
SEDAP Grant	130,000		130,000	33,159		79,447		50,553					
SSARP Grant	169,000		169,000			168,984		16					
TRIO Grant	331,500		331,500	50,302		298,689		32,811					
WORC Grant	50,000		50,000			43,035		6,965					
Federal Grant Revenues	1,112,700	437,130	1,549,830	218,024		1,126,612		423,218					
State Grant Revenues													
Adult Basic Education Grant	129,700		129,700	64,540		129,657		43					
Career Coach	142,000		142,000	11,378		70,492		71,508					
Education & Training Grant	23,000		23,000	15,890		22,976		24					
Future Fit Grant		A	80,000			42,000		38,000					
General Adult Education Grant	85,600		85,600	39,704		85,595		5					
Special Projects		A	50,000	109,566		109,566		(59,566)					
Career Tech Grant	210,000		210,000			252,167		(42,167)					
Gene Haas Foundation Grant		A	8,000			8,000		-					
Mountain View Welding Grant		B	30,000			30,000		-					
State Grant Expenditures	590,300	168,000	758,300	241,078		750,453		7,847					
Total Restricted Revenues	6,797,800	655,130	7,452,930	681,383		6,728,538		724,392					

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2023 through June 30, 2024	2023 - 2024 Fiscal Year			2022 - 2023 Fiscal Year		
	2023 - 2024 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 06/30/24	2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 06/30/23
Revenues:						
Tuition & Related Fees	2,298,695	2,116,817	92.09%	2,431,790	2,167,836	89.15%
Program & Course Related Fees	939,220	1,338,933	142.56%	866,085	1,059,073	122.28%
Testing Services	192,605	129,560	67.27%	88,695	58,340	65.78%
Sales Tax Proceeds	655,800	568,102	86.63%	614,580	612,777	99.71%
Interest Income	11,170	73,481	657.85%	4,395	30,305	689.53%
Other Income	81,650	113,660	139.20%	90,970	29,365	32.28%
General Revenue	3,411,990	3,411,991	100.00%	3,336,265	3,336,267	100.00%
Workforce 2000 Funding	1,271,840	1,271,841	100.00%	1,271,840	1,271,841	100.00%
Transfer from Construction/Renovation Fund	500,000	500,000	100.00%	0		0.00%
Tech Center Revenue	210,130	0	0.00%	124,300		0.00%
Auxiliary Income - Culinary Café	5,000	6,342	126.84%	5,940	239	4.02%
Auxiliary Income - Student Housing	60,000	75,306	125.51%	52,800	55,741	105.57%
OCF Gift for Ash Flat Tech Center	10,000	0	0.00%	16,350		0.00%
OCF Gift for Mtn View Tech Center	20,000	0	0.00%	25,000		0.00%
Prior Year Carryover/HEERF	565,911	565,911	0.00%	0		0.00%
Total Unrestricted Revenues	10,234,011	10,171,945	99.39%	8,929,010	8,621,784	96.56%
Expenses:						
Regular Salaries	4,827,590	4,617,961	95.66%	4,669,780	4,298,493	92.05%
Extra Help Salaries	78,800	47,931	60.83%	105,200	66,347	63.07%
Fringe Benefits	1,645,340	1,474,779	89.63%	1,648,630	1,444,058	87.59%
Supplies & Services	2,301,051	2,787,305	121.13%	1,538,980	1,385,398	90.02%
Travel	77,390	61,415	79.36%	76,990	46,367	60.22%
Utilities	493,140	437,304	88.68%	471,280	436,036	92.52%
Capital Outlay	427,000	430,430	100.80%	31,250	53,514	171.24%
Bond Payments	352,800	352,719	99.98%	356,000	355,720	99.92%
Loan Payments	30,900	30,870	0.00%	30,900	30,870	0.00%
Total Unrestricted Expenditures	10,234,011	10,240,714	100.07%	8,929,010	8,116,803	90.90%
Net Income or (Loss)		(68,769)			504,981	
Adjusted Net Income or (Loss)	Metro Disaster	637,475				
		568,706				

College Monthly Calendar:

« Previous Month	July 2024						Next M
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1 Classes Begin	2 (c) 8:30 AM RN Class (c) 8:30 AM RN Class	3	4 Independence Day (Offices Closed)	5	6		
7	8 Last Day to Audit a Class Census Day	9 (p) 10:00 AM American Red Cross Blood Drive	10 (s) 9:00 AM NACE Test	11 (s) 8:00 AM ACT Testing (s) 8:00 AM ACT Testing	12 (s) 8:00 AM ACT Testing (s) 8:00 AM ACT Testing	13 (s) 8:00 AM ACT Testing (s) 8:00 AM ACT Testing	
14	15 (m) 9:30 AM Strategic Planning Meeting (m) 9:30 AM Strategic Planning Meeting	16	17	18	19	20	
21	22 (m) 8:00 AM Elevate the Role of the Team Leader (m) 8:00 AM Elevate the Role of the Team Leader	23	24 (p) 8:00 AM Business/Entrepreneurship Workshop (p) 8:00 AM Business/Entrepreneurship Workshop (s) 9:00 AM NACE Test	25 (m) 8:00 AM Do the IEP Basics Better Last Day to Withdraw with a "W"	26	27	
28	29	30 (p) 10:00 AM 4H Kids College (p) 6:00 PM Chamber of Commerce Meeting (p) 6:00 PM Chamber of Commerce Meeting	31 (p) 10:00 AM 4H Kids College				

Event Codes:

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities