

**President's Report  
to the Board of Trustees  
August 1, 2024**

*This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.*

**Upcoming Events of Interest**

- August 5 Aviation Orientation
- August 5 Surgical Technology Pinning
- August 6, 23 NACE Test
- August 12 Community Narcan Training
- August 13-15 FBI Crime Scene Training – Ash Flat
- August 14 New Student Orientation – Ash Flat
- August 15 New Student Orientation – Mountain View, Melbourne
- August 19 Fall Semester Begins
- August 24 The Jerry Hopper Homecoming Show
- August 28 AR Commissioner of State Lands Sharp County Tax Delinquent Land Auction
- August 29 AR Commissioner of State Lands Izard and Fulton County Tax Delinquent Land Auction

**Previous Events of Interest**

- July 10 American Red Cross Blood Drive
- July 10, 11 Kids Aviation Camp
- July 11, 24 NACE Test
- July 13 ACT Testing
- July 25 Carpenter Technical Center Open House
- July 25 NAESC – Do the IEP Basics Better
- July 30, 31 4H Kids College – Ash Flat Campus

**College Governance**

- We had a very good turnout at the Carpenter Tech Center; many local visitors including possible new students.

**Academics**

*Chris Lorch, Provost:*

- Conducted Strategic Planning Meeting
- Met with Mountain View SD administration
- Met with Melbourne SD administration
- Met with Highland SD administration
- Met with new superintendent at Calico Rock
- Hosted ADHE Commissioner and Workforce Director at Ash Flat

## **Student Services/Enrollment Information**

*Zeda Wilkerson, Vice President of Student Services:*

- Worked with Sharon Wilson on the submission of the TRIO Grant request for 2025-2030
- Worked with Admissions and Maintenance to prepare housing for new students and to place existing students in their units for Fall
- Participated in ACC FIPSE grant zoom call
- Contacted Aviation students regarding Aviation Orientation
- Facilitated institutional membership to the Association of Title IX Administrators
- Worked on drafts of policy and procedures for the 2024 Title IX regs

*Dylan Herekamp, Registrar:*

- Processed drops for non-attendance for Summer II
- Evaluated Summer II transcripts
- Attended Career Coach conference in Benton – July 16-17
- Completed Chapter 33/35 VA Benefit certifications for Summer II
- Prepared list of Fall VA Beneficiaries and contacted them regarding Fall certifications
- Completed final FY23-24 Career Coach reimbursement request and submitted it to DOE
- Search underway for new Registrar

*Chris Mosley, Director of Admissions:*

- Coordinating housing move-outs and move-ins, ensuring a smooth transition for new students as they arrive
- Increasing reaching out to applicants and students coming in to the admissions office guiding them through the admissions process and assisting with course registration
- Conducted multiple campus tours this month
- Assisted with organizing and hosting the Carpenter Technical Center open house at Ash Flat
- Attending Mountain View and ICC high schools to register remaining fall concurrent students
- Participated in the Sharp and Fulton county fairs representing the college and engaging with the local community

*Tania Wallace, Director of Financial Aid:*

- Experiencing increase in student interaction. Students are anxious due to all the 2024-2025 FAFSA Simplification changes
- The Department of Ed failed to transmit random batches of FAFSA information to colleges and universities creating confusion for students and increased workload for the financial aid office as calls must be made by the Fin Aid office to DoE to fix the issue for each student
- Working with Scott in preparing the processes in order to award financial aid to students for academic year 2024-2025
- Summer II 2024-2025 Pell and loan disbursements have been processed and disbursed to students

- Pam and Tania participated in the five FSA Federal Update and NASFAA webinars and the ADHE Financial Aid Roundtable webinar, and met virtually with Valerie Wathall, Loan Science Representative during the month of July

*Amanda Engelhardt, Director of Career Pathways:*

- FY25 Budget Proposal has been submitted and approved for \$452,463
- Amanda met with Kevin Lewis (ADHE) for a review of OZC Annual Plan. All goals and strategies were approved as well as the overall budget
- FY24 Closeout report has been submitted. All FY24 goals were surpassed
- CPI will focus on case management for FY25
- Reserve funds will be limited with the elimination of Education Pays funds

*Kendra Smith, Perkins Program Director:*

- Completed continuing education ACTE course: Enhancing Career Support with Generative AI and applied new information to update resume and interview workshop PowerPoints (Tiffney and Kendra)
- Registered students for fall classes (Tiffney and Kendra)
- Completed update of Community Resource Guide and posted to Student Success page (Tiffney)
- Volunteered to assist with Open House at Carpenter Technical Center (Tiffney)
- Staffed Ash Flat main office during Open House event at Carpenter Technical Center

*Zeda Wilkerson, for TRIO*

- TRIO Grant Request for 2025-2030 was submitted. We should be notified of our status in the coming weeks
- Sharon Wilson and Sheila Rich-Williams have resigned to pursue other opportunities. Searches are underway to fill the positions
- The grant budget for 2024-25 is due August 23rd

## **Finance and Administration**

*Kelly Cowan, Business Manager*

- The Finance Office has been working on and submitted several ADHE/DFA reports during the month, including: SEFA (Federal Grant Reporting), Closing Book (Part I and II), and OPEB (Other Post-Employee Benefits reporting).
- We have been working closely with other departments to ensure a seamless start to the new Fall Semester.

## **Ash Flat**

*James Spurlock, Assistant VP of Campus Operations:*

- Carpenter Technical Center Open House – July 25
- 4H Kids College – July 30-31

## **Mountain View**

*Kim Lovelace, Campus Director of Mountain View:*

- GED testing – July 1

- SNAP E & T coordinator on campus – July 8
- WIOA representative on campus – July 9, 23
- Strategic Planning meeting at Melbourne – July 15
- Arkansas Craft School Board meeting – July 17
- MVHS Career Coach interviews on campus – July 22
- Met with MVHS Counselor and Curriculum Coordinator with Chris Lorch – July 24
- Foundation Fall Concert planning meeting – July 30
- MVHS concurrent enrollment for seniors at MVHS – July 31

### **Advancement, Marketing, & Legislative Affairs**

*Dr. Josh Wilson, Vice President of Advancement:*

#### **Advancement & Legislative Affairs Activities**

- Held a 50<sup>th</sup> year Planning Committee to discuss dates and details of events in celebration of Ozarka's 50<sup>th</sup> year
- Met with Kohl Caraway and Mike Watson to discuss two new scholarship endowments: Eric Bray & Bucksey Harmon Memorials
- Assisted with Open House at the Carpenter Technical Center in Ash Flat
- Met with Mountain View Fall Concert committee at the Mountain View campus to prepare for concert on September 28
- Preparing for August Foundation Board meeting
- Secured \$15,000 commitment from Baker family for the Mountain View Technical Center to sponsor the Grinding & Fabrication Lab
- Secured \$5,000 annual pass-through commitment from Dr. John and Joanne Wilson to support Stone County Ozarka Opportunity scholars
- Completed MOU with Office of Skills Development and Entergy for executing \$100K in support for the Mountain View Technical Center

#### **Public Relations & Marketing Activities**

- Coordinated timely announcements and all media for registration, career opportunities, Tech Center Open House, Aviation Camp, library closures, American Red Cross Blood Drive, Mountain View equipment donation – Kent gift, Independence Day, Welcome Summer Students, GED offerings, Student Spotlight
- Completed multimedia for college design projects including fall promotional items, Viewbook, Aviation trifold brochure, Surgical Technology program, Open House event marketing and promotional items, Aviation shirts, registration banners, Tech banners, Aviation Camp documentation, GED flyers, Pop up banners, Fall Concert poster, golf towel design, 50 year logo promotional proposal
- Coordinated 2024-2025 promotional items for Admissions, Aviation department, Fall College Week with KATV, purchased Fulton County Fair radio sponsorship, purchased annual Calico Rock athletic sign, Aviation Camp participants
- Produced ad specials: Aviation Camp, Fall registration, and Tech Center Open House

## **Information Systems and Institutional Research**

*Scott Pinkston, VP and Chief Information Officer:*

- Nothing reported

## **Staff Council**

*Valerie Long, Staff Council Secretary:*

- Our annual Silent Auction ran from July 11-31 and raised \$175
- Summer Jeans Days concluded in July with a total of \$200 raised

## **Travel/College Representation**

*Dr. Richard Dawe, President:*

- Meeting at Sharp County Regional Airport – Ash Flat, AR – July 10
- Aviation Camp – Melbourne, AR – July 11
- Carpenter Technical Center Open House – Ash Flat, AR – July 25

*Chris Lorch, Provost:*

- Mountain View Tech Center Progress Meeting – Mountain View, AR – July 15
- Carpenter Technical Center Open House – Ash Flat, AR – July 25
- ADHE Coordinating Board Meeting – Conway, AR – July 26

*Zeda Wilkerson, Vice President of Student Services*

- No travel

*Tina Wheelis, Executive Vice President of Finance and Administration:*

- No travel

*Dr. Josh Wilson, Vice President of Advancement:*

- White River Now Studio Recordings – Batesville, AR – July 22
- ADHE Site Visit – Carpenter Technical Center – Ash Flat, AR – July 23
- Andy Baker, Urban Forge – Mountain View, AR – July 24
- Carpenter Technical Center Open House (K. Norris, J. Wilson, A. Killian) – Ash Flat, AR – July 25
- Mountain View Fall Concert Committee Meeting (A. Killian) – Mountain View, AR – July 30
- Delta Regional Authority Grant Workshop – Memphis, TN – July 30

*James Spurlock, Assistant Vice President of Campus Operations:*

- July 8 – Quad City Rotary Club Meeting – Highland, AR
- July 9 – 50 Year Anniversary Planning Meeting – Melbourne, AR
- July 16 – ACT Work Ready Communities Meeting - Melbourne, AR

## **Tentative Discussion Items for Next Board of Trustees Meeting:**

- President search timeline

**Tentative Action Items for Next Board of Trustees Meeting:**

- End-of-Month and Year-to-Date Financial Reports
- FY 2024 End-of-Year Financial Report
- 2023 Annual Audit Report

**Dr. Dawe's Comments:**

- It is great to have our faculty back on campus and we look forward to students arriving for the semester. Enrollment is looking up at this point.

**Monthly Financial Reports:**

- Financial report will be provided in the September report

# College Monthly Calendar:

August 2024							Next Month »
« Previous Month	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4		5 (h) 8:30 AM Registrar Interviews (m) 1:00 PM Aviation Orientation (p) 6:00 PM Surgical Technology Planning Reporting Day for Faculty End Four Day Work Week	6 (s) 9:00 AM NACE Test	7	8 (m) 8:00 AM ABR Class for Realtors	9 (m) 8:00 AM ABR Class for Realtors	10
11		12 (p) 5:00 PM Community Narcan Training	13 (m) 8:30 AM FBI Crime Scene Training	14 (m) 8:30 AM FBI Crime Scene Training New Student Orientation (AF 2-3:30PM)	15 (m) 8:30 AM FBI Crime Scene Training (s) 2:00 PM New Student Orientation (s) 2:00 PM New Student Orientation New Student Orientation (NW 10-11:30AM / MEL 2-3:30PM)	16	17
18		19 (s) 9:00 AM LPN Orientation Classes Begin	20	21	22	23 (s) 9:00 AM NACE Test	24 (p) 7:00 PM The Jerry Hopper Homecoming Show
25		26	27	28 (p) 8:00 AM Arkansas Commissioner of State Lands Sharp County Tax Delinquent Land Auction	29 (p) 8:00 AM Arkansas Commissioner of State Lands Izard and Fulton County Tax Delinquent Land Auction	30	31

**Event Codes:**

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities