

Ozarka College
Board of Trustees Quarterly Meeting
Thursday, May 16, 2024
9:00 a.m.
Hilton Promenade Old Glory 1 Room – Branson, MO

MINUTES OF MEETING

The Ozarka College Board of Trustees met at 9:00 a.m. on Thursday, May 16, at Hilton Promenade Old Glory 1 Room in Branson, MO.

Present: Chair – Fred Holzhauser, Vice Chair – Robert Wright, Secretary – Mike Watson, Trustee Ben Cooper, Trustee Ryan Howard, Trustee Pam Setser, Trustee Gayle Cooper, Dr. Richard Dawe, Tina Wheelis, Dr. Chris Lorch, Dr. Josh Wilson, Scott Pinkston, Zeda Wilkerson, and Valerie Long.

Chair Holzhauser called the meeting to order at 9:00 a.m.

Trustee Watson led the Board in the Pledge of Allegiance.

A motion to approve the minutes from the March 21, 2024 Regular Meeting was made by Trustee Watson and seconded by Trustee Howard. The motion passed unanimously.

Area Reports

Academic Affairs

Dr. Chris Lorch, Provost

- Renovation at Carpenter Technical Center
 - A handout with photos was provided
 - Work should be done by the end of the month
 - New concrete work to help with drainage
- Mountain View Technical Center progress
 - Photos provided of internal work that has been done by maintenance
 - Welding booths are being moved in
- Faculty Council has created policies to meet new HLC requirements about interactions with students in online classes
- Hired a graduate of the Mountain View program as the new welding instructor
- Interviews for a skilled trades instructor will be held on May 28

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration

- New hires, Erin Lamb and Brianna Raikes, have been a positive addition to the Finance department

- Wrapping up the sixth week with the auditor
- Maintenance has many summer projects planned

Student Services

Zeda Wilkerson, Vice President of Student Services

- Concurrent enrollment is looking good for the Fall semester
- Enrollment outreach efforts
 - Email and phone campaigns, postcards, college fairs, and social media
 - Chris Mosley did a Facebook live event to discuss the Ozarka Opportunity Scholarship
- Perkins purchased \$95,000 worth of equipment for welding, automotive, aviation, and culinary programs this year
- TRIO is in the process of a grant rewrite
- Dirt work should be starting on the housing recreation project next week

Advancement, Marketing and Legislative Affairs

Dr. Josh Wilson, Vice President of Advancement

- Kudos to April Killian for her great work this year
- Events this year were very successful with record-setting attendance and revenue
- Title III grant program overview and timeline
- Mountain View Tech Center campaign
 - Capital commitment from community and businesses – \$170,000
 - Entergy grant - \$100,000
 - OSD grant - \$193,000
 - Delta Regional grant - \$437,000
- Overview of Carpenter Tech Center funding

Information Systems and Institutional Research

Scott Pinkston, Vice President and Chief Information Officer

- There were no findings in the IT portion of the legislative audit
- Insurance will be replacing the computers and equipment in the Carpenter Technical Center
- Wiring in the Mountain View Tech Center will begin in June

Staff Council

Valerie Long, Staff Council Secretary

- New executive positions
 - Chrisha Savell – President
 - Valerie Long – Vice-President
 - Secretary to be appointed
- Spring and summer events
 - Silent Auction
 - Jeans Days
 - Red Cross staff lunches

Student Government Association

Zeda Wilkerson, Vice President of Student Services

- Jacqueline Berckefeldt, current SGA president, attended the ACC Student Leadership Academy, where she had a photo opportunity with Governor Sanders
- SGA elections will be held in the Fall

President's Report – Discussion Item 5.A

Dr. Dawe, Dr. Lorch, and Dr. Wilson introduced the following:

- Strategic Planning Update
 - Environmental scan
 - SWOT analysis
 - Working through priorities for Strategic Plan
 - Priority 1 - Access to Education
 - Priority 2 - Student Success
- Opportunity Scholarship Details
 - Pathway to a debt-free college education
 - Discussed the different steps for general education and technical students
 - Admissions and financial aid staff, as well as campus directors and other faculty and staff, are available to walk students through the steps
 - Marketing and Student Services are working on outreach and education to the community
- President Search Timeline
 - Discussed suggested timeline

Information Item – Personnel 6.A.1

Dr. Dawe informed the Board of the following new full-time personnel:

- i. Erin Lamb – Accountant I
- ii. Jacob Harness – Certified Flight Instructor
- iii. Glenn Long – Night Maintenance/Special Events Supervisor
- iv. Brianna Raikes – Accounting Technician
- v. River Donahoe – Chief Flight Instructor for Private and Instrument

Information Item – Personnel 6.A.2

Dr. Dawe informed the Board of the following new part-time personnel:

- i. Madelyn Smith – Part-time Flight Instructor

Information Item – Personnel 6.A.3

Dr. Dawe informed the Board of the following resignations, retirements and others:

- i. Brandie Soden – Accountant I
- ii. Thomas “Skye” Carter – Welding Faculty

- iii. Karen Owens – Accountant I
- iv. Matthew Johnson – Night Maintenance/Special Event Supervisor
- v. Brandon Muse – Certified Flight Instructor

Information Item – Personnel 6.A.4

Dr. Dawe informed the Board of the following active searches:

- i. Recruitment Specialist
- ii. Tutor Coordinator for TRIO SSS
- iii. Skilled Trades Faculty
- iv. Part-time Flight Instructor

Action Item 7.A.1

Finance – End-of-Month and Year-to-Date Financial Reports

- Tina Wheelis presented the End-of-Month and Year-to-Date Financial Reports to the Board for approval
- A motion to approve the report was made by Trustee G. Cooper and seconded by Trustee Setser. The motion passed unanimously

Action Item 7.A.2

Finance – Annual Budget

- Tina Wheelis and Dr. Dawe presented the Annual Budget to the Board for discussion and approval
- A motion to approve was made by Trustee Wright and seconded by Trustee Watson. The motion passed unanimously

Action Item 7.B.1

President’s Annual Contract

- Chair Holzauer stated that the President’s contract as approved last May remains in effect and there was no need for action to be taken

Action Item 8

New Business

- No new business was discussed

The meeting broke for lunch at 11:50 a.m.

Executive session was convened at 12:30 p.m.

Returned from executive session at 2:26 p.m. with no action taken.

With no further business, a motion to adjourn the meeting was made by Trustee Watson and seconded by Trustee Howard. The motion passed unanimously and the meeting was adjourned at 2:28 p.m.